

JCC MUSIC LESSON POLICY

This Music Lesson Policy Agreement is made between (guardian name) _____ and the Jewish Community Center of Omaha at 333 South 132nd Street, Omaha, NE 68154 on (date) ____/____/____. Both parties hereby agree with the following terms and conditions:

1. Tuition:

- Payments will be made on a monthly basis.
- These payments will come out automatically with a card on file on the 5th of every month.
- If the card is declined and is not remedied by the 15th of the month, there will be a late fee added in the amount of \$25.
- If tuition is not paid by the 5th of the month, the JCC has the option to suspend lessons until the balance is paid.
- A \$25 recital fee will be added to your balance the month of recital if the student is participating.
- **Pricing**
 - Members
 - 30 minutes: \$138/mo.
 - 45 minutes: \$185/mo.
 - 60 minutes: \$250/mo.
 - Non-Members
 - 30 minutes: \$184/mo.
 - 45 minutes: \$250/mo.
 - 60 minutes: \$338/mo.

2. Attendance:

- Two no-shows in a semester will risk forfeiting your lesson time.
- If the student is going to be absent, the student/parent must send an email by **6:00 p.m.** the day prior to the scheduled lesson. The email should be sent to **both** Cathy and Esther for the absence to be excused.
 - cpacholski@jccomaha.org & ekatz@jccomaha.org
 - **We cannot count voicemail as valid notification** because we are not always in the office to retrieve the message.
- You can schedule **one** makeup lesson per month only if notice of your absence is given no less than one week in advance.
- If the JCC cancels a piano lesson, that lesson will be used as credit towards the next month's payment. **No credits will be given for absences.**

3. Absences

- An absence is treated differently than a no-show.
 - A no-show is when we receive notice on the day of the lesson or receive no notice at all.
 - An absence is when we receive notice at least one day before the scheduled lesson.
 - Absences will not be counted as one of your no-shows.
- **No refunds or credits will be given for absences or no-shows.** You have reserved that time and space for the entire month.
- No lessons will be credited unless canceled by the JCC.
- When committing to lessons, the JCC Performing Arts Department is reserving a specific day/time for you that cannot be filled with other students. Therefore, you are not only paying for each individual lesson that occurs but for that time slot.

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Your lesson rate includes the following:

- Reserved time & space for lessons.
- Knowledge/expertise of your instructor. We adapt/modify everything we do to meet the individual learning needs, styles, and interests of each student. This helps ensure each student has a successful and enjoyable experience.
- Instructor preparation for lessons.
- A lesson that is engaging, fun, informative, and allows the student to gain a lifelong love of music, a means of expressing themselves, and the skills to successfully play.

4. Discontinuation of Lessons:

- If a student chooses to discontinue lessons, we must receive a two-week written notification by the 15th of the month.
- Failure to notify us by the 15th will result in being charged an early cancellation fee:
 - Members: \$55
 - Non-Members: \$72

The JCC Performing Arts Department reserves the right to dismiss any student due to frequent absences, disciplinary reasons, overdue tuition payments, and/or non-compliance with our policy.

By signing this policy, I am stating that I understand the terms of this agreement.

Student Name: _____

Guardian Printed Name: _____

Guardian Signature: _____ Date: ____ / ____ / ____

Finally, we ask that you provide the following contact information for scheduling and updates:

Primary Email: _____

Secondary Email: _____

Preferred Phone Number: _____