Court Reservation Guide

This guide will provide steps to make an online reservation for our Pickleball Court 5 at the JPC @ The JCC. If you have any issues making the reservation, please feel free to contact us at 402-334-6428 or pickleball@jccomaha.org and we can assist you in making a reservation.

STEP 1- Log into your online JCC Daxko account by heading to <u>www.jccomaha.org</u> and clicking the "MEMBER LOG IN" button. If you haven't made your Daxko account please <u>CLICK HERE</u> for instructions.



STEP 2- Once you are logged in, you will see the main dashboard page. Near the top right-hand side of the page, click the drop-down arrow next to the word "Activities". Then select "Book Reservation".

8		Dashboard	Group Ex Activities ♥ Account ♥
Hey there,	🖶 ADD AUTHORIZED PIC	KUP \$ PAY MY B	Register for a program A Schedule a visit
EDIT PROFILE (%) Active Young Adult (M) Staenberg Omaha JCC C S S S S S S S S S S S S S	Visits 04/25/24 Last Check-in	1 This Month	Book a reservation
Activities For Me ACTIVITIES CALENDAR			
Registrations VIEW ALL NEW Visits ③ There are no upcoming Registrations for this ③ There are	VIEW ALL • NEW re no upcoming Visits for this member.	Services	VIEW ALL NEW

STEP 3- On this page, click the "View Availability" button.

		Dashboard	Group Ex	Activities ♥	Account 🗸
Create Reserva	ation				
Branch	Туре			١	
Staenberg Omaha JC0	C ♦ Pickleball Court 5 Resei ♦			VIEW AVAILA	BILITY

STEP 4- On this next view, you will select the date and time of the reservation you would like to make. There are some restrictions/rules when making your reservation.

- The maximum amount of time per reservation is one hour. However, you can make multiple reservations at a time.
- Reservations start and end at the top of the hour.
- Reservations must be made a minimum of 2 hours in advance and no more than 30 days in advance.
- One reservation is good for up to four people to play on the court with. It is up to the person making the reservation to decide who will join them during their reserved time.
 - If one or more of the people attending are not JCC members, a \$12 guest pass must be paid during the visit at the Member Services desk per nonmember.
- If you see a grey highlighted box next to the time that means-
 - The pickleball facility is closed.
 - The time slot is already reserved.
 - There is programming going on at that court and is unavailable to be reserved.

STEP 5- Once you have selected your date and time of the reservation, click the "select" button. Once you see your reservation time slot highlighted on the calendar, click the "Add to Cart" button to add it to your cart.

	Sun 28	^{Mon} 29	Tue 30	Wed 1	Thu 2	Fri 3	Sat 4
Area			Start Time	Duration			
Picklel	ball Court #5		♦ 6 ♦ 00	AM C 1 hour		\$	
				Pickleball Court #	5		4
5am	CLOSED						
	Unavailable						
5:30am							
6am	06:00AM - 07:00AM						
6:30am	My Reservation						
7am	1/1 spots available						
	1/1 spots available						
7:30am	1/1 spots available						
	1/1 spots available						
8am	1/1 spots available						
	1/1 spots available						
8:30am	1/1 spots available						
	1/1 spots available						
Qam Your license	1/1 spots available e key is too old to work wi	ith this version. More Inf	o				
							- Y
Host		Size					
Jacob	Geltzer 🗘	1 person	\$				SELECT
							\$20.00
						✓ Iotal Fees	\$20.00

CANCEL



STEP 6- From here, you can either check out and pay for the reservation you made or create another reservation and reserve the court again for another date/timeslot.



STEP 7- To view your reservations, click the "dashboard" text at the top of the page to be taken back to your account. In the box labeled "Services", click View All to view all reservations made.

